

Houghton Lake Community Schools

4433 W. Houghton Lake Drive
Houghton Lake, MI 48629

Request for Proposals Mathematics Curriculum Grades 6-12

Issue Date: July 14, 2026

Proposal Due Date: July 28, 2026

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Math Resource Package Print/Digital

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SECTION 1

INTRODUCTION AND PURPOSE

Introduction

Houghton Lake Community Schools is seeking proposals from qualified educational publishers and curriculum providers for a comprehensive mathematics curriculum adoption for middle school and high school mathematics courses.

The district intends to purchase curriculum materials and digital resources for the following courses:

- Grade 6 Mathematics
- Grade 7 Mathematics
- Grade 8 Mathematics
- Algebra I
- Geometry
- Algebra II

The district anticipates serving approximately **80 students per grade / course level annually**.

Houghton Lake Community Schools prefers proposals aligned with the **Savvas enVision Mathematics and enVision A|G|A curriculum platforms**, though equivalent programs meeting all specifications may also be considered.

Purpose

The purpose of this RFP is to identify a standards-aligned mathematics curriculum that:

- Supports Michigan State Standards and/or Common Core State Standards
- Provides rigorous, engaging, and accessible instruction
- Includes both print and digital instructional materials
- Supports differentiated instruction and intervention
- Offers teacher resources and professional development
- Integrates assessment and progress-monitoring tools

SECTION 2

INSTRUCTIONS TO BIDDERS

Proposals

The Board of Education of Houghton Lake Community Schools, 4433 W. Houghton Lake Drive, Houghton Lake, MI is accepting proposals for Math Curriculum with resources in print/digital formats in accordance with the attached specifications.

All proposals shall be received (via mail or email) no later than July 28, 2026 at 1:00 p.m. to:

Houghton Lake Community Schools
ATTN: Math Curriculum Bid
4433 W Houghton Lake Drive
Houghton Lake, MI 48629

Or by email to:
hartmanl@hlcsk12.net
Subject Line: Math Curriculum Bid

It is the sole responsibility of the Bidder to ensure their proposal reaches Houghton Lake Community Schools on or before the closing date and hour as indicated.

Withdraw

The content and commitments in the Responses shall remain firm for sixty (60) calendar days from the due date of such Responses.

Right to Request Additional Information

The school district reserves the right to request any additional information that might be deemed necessary after opening the responses.

Incurred Costs

The school district is not responsible for any costs incurred by any Service Provider for any work performed relative to the preparation of a Response to the RFP or negotiation of a contract for service, including the costs for the preparation of the information solicited herein.

Other Conditions and Information

Each bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of Houghton Lake Community School's board of education or the superintendent of the school district.

Schedule Dates

The following is an anticipated schedule for the selection process. The school district reserves the right to modify any part of this schedule:

Request for Proposals Issued	July 14, 2026
Due Date for Responses and Opening	July 28, 2026 at 1:00 p.m.
Contract Awarded	August 17, 2026

SECTION 3

SCOPE OF WORK AND REQUIREMENTS

Scope of Work

The selected vendor shall provide curriculum materials and services for the following courses:

Course	Estimated Students
Grade 6 Mathematics	80
Grade 7 Mathematics	80
Grade 8 Mathematics	80
Algebra I	80
Geometry	80
Algebra II	80

The proposal should include:

Student Materials

- Student editions (print and/or digital)
- Online student access licenses
- Interactive learning resources
- Homework and practice materials

Teacher Materials

- Teacher editions
- Lesson planning resources
- Assessments and answer keys
- Differentiation supports
- Intervention and enrichment resources

Digital Platform

- LMS compatibility
- Online assessments
- Data reporting tools
- Accessibility features
- Offline access capability

Professional Development

- Initial teacher training
- Ongoing support opportunities
- Technical support resources

Curriculum Requirements

The proposed curriculum should demonstrate the following characteristics:

Standards Alignment

- Alignment to Michigan Mathematics Standards and/or Common Core State Standards

Instructional Design

- Problem-based learning
- Conceptual and procedural understanding
- Real-world mathematical applications
- Student discourse and collaboration opportunities

Differentiation

- Intervention supports
- Enrichment opportunities
- English learner supports
- Accessibility accommodations

Assessment

- Formative assessments
- Summative assessments
- Progress monitoring tools
- Data analytics and reporting

Technology Integration

- Digital learning platform
- Interactive student tools
- Compatibility with district technology systems

The district is particularly interested in programs similar to the Savvas enVision Mathematics 6–8 and enVision A|G|A programs, which include problem-based learning, digital resources, adaptive practice, and interactive tools.

SECTION 4

EVALUATION CRITERIA

Houghton Lake Community Schools will evaluate all submitted proposals using a structured rubric aligned to national best practices for high-quality mathematics curriculum review. Evaluation will include quantitative scoring and qualitative review across the domains.

SECTION 5

BIDDER QUESTIONS

Bidders shall provide written responses in the order below. Responses may reference sample lessons, research summaries, digital demonstrations, or other supporting documents.

1. Alignment to Standards

- Describe how the curriculum aligns to the CCSS for High School Mathematics.
- Explain how the curriculum reflects the balance of rigor (conceptual understanding, procedural fluency, application).
- Provide examples showing coherence across Algebra I → Geometry → Algebra II.

2. Supporting Students with Unfinished Learning

- Describe how your curriculum supports students who enter high school below grade level in mathematics. Include specific unit-level examples.
- Explain the “just-in-time” supports embedded in lessons (not full remediation).
- Describe any diagnostic or readiness tools included at the start of each unit or course.
- Explain how the curriculum builds foundational skills while maintaining access to grade-level content.
- Provide sample lesson pages, scaffolds, or teacher guidance demonstrating how Algebra I teachers should support:
 - students performing multiple grade levels below,
 - a. multilingual learners, and
 - b. students with unfinished conceptual understanding.
 - c. Describe any aligned intervention resources (print or digital) that supplement core instruction without replacing it.

3. Assessment System

- Describe available formative and summative assessments.
- Explain how assessments align with standards and measure student understanding.
- Provide examples of performance or modeling tasks used in the curriculum.

4. Differentiation & Inclusion

- Describe supports for multilingual learners, students with disabilities, and students needing enrichment.
- Provide examples of scaffolds, extensions, or differentiation tools.
- Explain how the curriculum incorporates culturally responsive or inclusive content.

5. Company Profile & References

- How long has your company provided high school mathematics curricula?
- How many districts currently use your program?
- Provide at least three district references.

6. Licensing & Cost Structure

- Describe your licensing model.
- Outline digital and print access included in the proposal.
- Identify any optional add-ons.

7. Warranty & Support Services

- Describe included warranties.
- Explain your technical support and escalation process.
- Recommend a support plan for a district of our size.

SECTION 6

FEE PROPOSAL & FORMS REQUIRED WITH SUBMITTALS

A pricing proposal shall be submitted as a separate document outlining content, timeline for implementation, training, professional development, etc. Please use your company fee proposal document.

FORMS REQUIRED WITH SUBMITTALS:

All of the below forms must be submitted with the RFP packet.

[Form 1: Bidder Information and Acknowledgement Form](#)

[Form 2: Non-Collusion Affidavit](#)

[Form 3: HUB Certification](#)

[Form 4: Certification Regarding Debarment](#)

[Form 5: Notarized Familial and Relationship Disclosure](#)

[Form 6: Iran Economic Sanctions Act Certification](#)

SECTION 7

GENERAL TERMS AND CONDITIONS

This contract shall be governed in all respects --as to validity, construction, capacity, performance, or otherwise -- by the laws of the State of Michigan.

CIVIL RIGHTS ACT: Contractors providing services under the Request for Proposal herewith assure the school district that they are conforming to the provisions of the Civil Rights Act of 1964 as amended.

NON-COLLUSION AFFIDAVIT: Bidders shall submit a non-collusion affidavit as prescribed by the Michigan Board of Accounts with the official bid forms attached. This form must be notarized.

SAFETY WARRANTY: Seller warrants that the product sold to Buyer shall conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970. In the event the product does not conform to OSHA standards, Buyer may return the product for correction or replacement at the Seller's expense. In the event Seller fails to make appropriate correction within a reasonable time or 30 days whichever is shorter, correction may be made by the buyer at Seller's expense.

FORCE MAJEURE: If by any reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this agreement then such party shall give notice and full particulars of Force Majeure in writing to the other part within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as herein provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch. The term Force Majeure as employed herein, shall mean acts of God, strikes, lockout, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Michigan or any civil or military authority, insurrections, riots, epidemics, arrests, restraint of government and people, civil disturbances, explosions, acts of war, or any other causes no reasonably in the control of the party claiming such inability.

MODIFICATIONS: This contract can be modified or rescinded only by a writing signed by both parties or their duly authorized agents.

PUBLIC INFORMATION: This RFP and all information, documentation and other materials requested to be submitted in response to this solicitation to be of a non-confidential and/or non-proprietary nature

and therefore shall be subject to public disclosure under the Michigan Access to Public Records Act, after a contract is awarded. Respondents are hereby notified that school district strictly adheres to all statutes, court decisions, and opinions of the Michigan Attorney General with respect to disclosure of bid information. Any information deemed to be confidential by Respondent should be clearly noted on the page(s) where confidential information is contained; however, the school district cannot guarantee that it will not be compelled to disclose all or part of any public record under the Michigan Access to Public Records Act, since information deemed to be confidential by Respondent may not be considered confidential under Michigan law.

BUY AMERICAN PROVISION: The school district participates in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) and are required by law to use nonprofit School Nutrition Program (SNP) funds, to the maximum extent practicable, to buy domestic commodities or products for meals served under the NSLP and SBP. A "domestic commodity or product" is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. The term substantially means that over fifty-one percent (51%) of the final processed product consists of agricultural commodities that were grown domestically.

HUB POLICY STATEMENT: The school district is wholly committed to developing, establishing, maintaining, and enhancing minority involvement in the total procurement process. It is the policy of the school district to involve qualified HUB and minority/women owned businesses to the greatest extent feasible in the food service department's procurement of goods, equipment, and services. The school district contractors, suppliers and subcontractors, and vendors of goods, equipment services, and professional services shall not discriminate on the basis of race, color, religion, national origin, handicap, or sex in the award and/or performance of contracts. However, competition and quality of work remains the ultimate "yardstick" in contractor, subcontractor, vendor, service, professional service, and supplier utilization. All vendors, suppliers, professionals, and contractors doing business or anticipating doing business with the school district shall support, encourage, and implement affirmative steps toward our common goal of establishing equal opportunity in procurement process.

NONDISCRIMINATION STATEMENT:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the agency (state or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: How to File a Complaint, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil
Rights 1400 Independence Avenue, SW
Washington, D.C. 20250-9410.
fax: (202) 690-7442; or
email: program.intake@usda.gov.

This institution is an equal opportunity provider.

LUNSFORD ACT REQUIREMENT: The Jessica Lunsford Act requires all contracted vendors who are permitted access on school grounds when students are present, who have direct contact with students, or have access to or control of school funds, to undergo a background check.

ASSURANCE OF ETHICAL PRACTICES: All bidders must have a company policy of maintaining the highest level of professional and ethical standards in the conduct of its business. Bidders must place the highest importance on its reputation for honesty, integrity, and high ethical standards. This Policy should serve as a reaffirmation of the importance of the highest level of ethical conduct and standards for all employees within the company. Each employee who is materially involved in any of the company's documentation, billing or competitive practices has an obligation to familiarize himself or herself with all such applicable laws and regulations and to adhere at all times to the requirements thereof. Where any question or uncertainty regarding these requirements exists, it is incumbent on, and the obligation of, each employee to seek guidance from a knowledgeable officer of, or attorney for, the company.

OTHER REQUIRED CONTRACT PROVISIONS: All bidders (contractors and subcontractors) shall be in compliance with the following applicable provisions or conditions as mandated by the Office of Federal Procurement Policy, United States Department of Agriculture (USDA) and/or the State of Michigan Department:

- Executive Order 11246 of September 24, 1965, entitled "**Equal Employment Opportunity**" as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor Regulations (41 CFR, Part 60). 16.2
- Copeland "**Anti-Kickback**" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR Part 3).
- Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708), as supplemented by the Department of Labor regulations (29 CFR Part 5).
- **Clean Air Act** (42 U.S.C. 7401-7671q.), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended for all contracts, subcontracts and subgrants of amounts in excess of \$100,000.
- **Energy efficiency** standards and policies contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C 6201).

- **Solid Waste Disposal Act** (Section 6002), as amended by the Resource Conservation and Recovery Act, procuring only items designated in guidelines of the Environmental Protection Agency (EPA) (40 CFR Part 247), that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.
- Executive Orders 12549 and 12689, a contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide Excluded Parties List System in the System for Award Management (SAM), in accordance with OMB guidelines at 2 CFR 180, "**Debarment and Suspension.**" CNP-STC members are prohibited from contracting with a company or individual that has been debarred, suspended, or otherwise excluded, or declared ineligible for all contracts, and subcontracts. Excluded Parties List can be reviewed at <http://www.sam.gov>
- **Byrd Anti-Lobbying Amendment** (31 U.S.C. 1352), contractors must certify that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352

FORM 1: BIDDER INFORMATION & ACKNOWLEDGEMENT

The undersigned hereby agrees that the Response to the RFP is a legal and binding offer and the undersigned, on behalf of its Firm, agrees to furnish and deliver the services in accordance with the terms, conditions and prices herein quoted.

Firm Name: _____

Signed By (no electronic): _____

Print Name: _____

Title: _____

Date: _____

Address: _____

Phone Number: _____

E-mail: _____

FORM 2: NON-COLLUSION AFFIDAVIT

STATE OF _____

_____ COUNTY

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to another offer.

Offeror (Firm)

Signature of Offeror or Agent

Subscribed and sworn to before me this _____ day of _____, _____

My Commission Expires: _____

Notary Public

County of Residence _____

FORM 3: HISTORICALLY, UNDERUTILIZED BUSINESS (HUB) CERTIFICATION

Proposing companies that have been certified as Historically Underutilized Business (HUB) entities are encouraged to indicate their HUB status when responding to this Proposal Invitation. The electronic catalogs will indicate HUB certifications for vendors that properly indicate and document their HUB certification on this form. Please submit a copy of your HUB Certificate with this form, if applicable.

____ I certify that my company has been certified as a Historically Underutilized Business (HUB) in the following categories: (Please check all that apply)

____ Minority Owned Business

____ Small Business

____ Women Owned Business

____ My company has NOT been certified as a Historically Underutilized Business (HUB)

Company Name

Signature of Authorized Company Official

FORM 4: CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211). Copies of the regulations are available from local offices of the U.S. Small Business Administration.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS BELOW)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Business Name: _____

Date: _____

By: _____
Name and Title of Authorized Representative

Signature of Authorized Representative

FORM 5: FAMILIAL DISCLOSURE STATEMENT

AFFIDAVIT OF STATE OF MICHIGAN, COUNTY OF _____
by _____ makes
this Affidavit under oath and states as follows:

1. am a/the: President / Vice-President / Chief Executive Officer / Member / Partner / Owner / Other (please specify) _____ of [insert name of contractor], a bidder for Houghton Lake Community Schools.
2. I have personal knowledge and/or I have personally verified that the following are all of the familial relationships existing between the owner(s) and the employee(s) of the aforementioned contractor and the school district's superintendent and/or board members:

3. I have authority to bind the aforementioned contractor with the representations contained herein, and I am fully aware that the school district will rely on my representations in evaluating bids for the required services.

4. I declare the above information to be true to the best of my knowledge, information and belief. I could completely and accurately testify regarding the information contained in this affidavit if requested to do so.

Dated: _____
(Signature of Affiant)

Subscribed and sworn before me in _____ County, Michigan, on the ____ day of
_____, 2026 _____ (Signature)

(Printed) Notary public, State of Michigan, County of

_____ My Commission expires on _____ Acting in the County of

FORM 6: IRAN ECONOMIC SANCTIONS ACT CERTIFICATION

I am the _____(Title) of _____(Bidder), or I am bidding in my individual capacity ("Bidder"), with authority to submit a binding bid for the High School Walk-In Freezer unit for Houghton Lake Community Schools. I have personal knowledge of the matters described in this Certification, and I am familiar with the Iran Economic Sanctions Act, MCL 129.311, et seq. ("Act"). I am fully aware that the school district will rely on my representations in evaluating bids.

I certify that Bidder is not an Iran-linked business, as that term is defined in the Act. I understand that submission of a false certification may result in contract termination, ineligibility to bid for three (3) years, and a civil penalty of \$250,000 or twice the bid amount, whichever is greater, plus related investigation and legal costs.

(signature)

(printed)

(date)